

West Virginia Department of Transportation

Division of Motor Vehicles

Application for a Lion's Club License Plate



1-800-642-9066

www.dmv.wv.gov

PLATE SAMPLE



A) Applicant/Owner(s) Information • Use name(s) of the owner(s) exactly as they appear on the current motor vehicle title and registration.

Applicant's Name _____

Name(s) on Registration _____

Street Address _____

CITY _____ STATE _____ ZIP _____

B) Vehicle Information

Make _____ Year Title No.

VIN No. Current Plate No.

C) Insurance Information

Effective Dates of Policy From: ____/____/____ To: ____/____/____ Policy No. _____

Insurance Company _____

NAIC Number Insurance Agent _____

D) Applicant Certification

I hereby state that there is a motor vehicle liability policy in effect on the described vehicle in accordance with provisions of the West Virginia Motor Vehicle Laws and certify that the statements are true and correct to the best of my knowledge and belief under penalty of false swearing, West Virginia Code §17A-9-1; Fraudulent Applications.

(X) _____ DATE ____/____/____ Phone No. (____) ____-____
SIGNATURE OF APPLICANT

PLEASE SEE REVERSE SIDE FOR INSTRUCTIONS

OFFICE USE ONLY BELOW THIS LINE



OFFICE STAFF INSTRUCTIONS:

Insert the plate numbers on the plate diagram to the left and submit this form to the WV DMV for recording and processing. Be sure to retain a copy for your records.

ORDERING INSTRUCTIONS & INFORMATION

1

Application Requirements:

- Anyone can apply for a Lion's Club license plate.
- The applicant must provide a personal property tax receipt, or an affidavit from the assessor, if the current plate is expiring within 60 days.
- The applicant must submit a \$55.00 check or money order, payable to the Lion's Club WV-MD-29, to the address below:

ATTN. Bill Griffith
Lion's Club WV-MD-29
1104 Cedar Lakes Drive
Ripley, WV 25271

(304) 372-1702

2

Vehicle Requirements & Information:

- The vehicle must be a Class A car or truck, under 10,001 pounds gross vehicle weight.
- The vehicle must have a WV title.
- A valid WV license plate must already be registered for the vehicle, in the titled owner's name.
- There is no restriction on the number of special plates one person can obtain.

ALLOW FOR UP TO 60 DAYS FOR YOUR NEW PLATE TO ARRIVE.

This allows time for the Lion's Club, DMV, and USPS to process and deliver the license plate.

There are no refunds on special license plates, as once a plate number is registered, it cannot be used again by another registrant.

3

What to do when you receive your Lion's Club license plate:

- The old license plate must be returned to the DMV after the Lion's Club plate is received, it **cannot** be transferred to another vehicle.
- The DMV will mail out and process all Lion's Club license plate renewals. The owner must keep their address up to date with the DMV, not only is it law, but they will not receive renewal notices if the address is not valid. DMV **does not** honor USPS forwarding addresses.
- Prior to every July 1st, when the registration expires, the owner will need to provide DMV with current and valid proof of insurance, proof of personal property taxes paid, and pay the \$45.00 renewal fee.